

Information for Presenters

Please note the number of PowerPoint slides should be limited to key issues with a suggested maximum of 15 slides.

Please provide a copy of your PowerPoint presentation on a USB to the Session Chair in your allocated session room at least 15 minutes prior to the session commencing. Your presentation will be loaded ready for your presentation. Please mark your name or initials on your USB and collect at the end of the session if they are not able to be loaded immediately.

Prior to the session commencing, introduce yourself to the Session Chair and provide them with one copy of your conference paper and a few words for the session Chair to introduce you.

Provide at least 15 copies of your paper for distribution to delegates. Please note: there are no printing facilities available at the registration desk.

All presentations will start strictly on time and with a maximum allocation of 20 minutes with a time call at 15 minutes. This will allow for five minutes of Q & A.

Whilst the presentations schedule is unlikely to change, some last minute amendments may become necessary and we would ask if you could check the daily updated schedule available from the registration desk from 8.30am each morning.

Presenters are responsible for emailing a copy of their presentation in PDF format only to the PRRES Webmaster web@prres.net and c/c to PRRES2014@lincoln.ac.nz no later than the end of February, or ideally before the conference. When emailing the PDF copy please use the following template in the subject line: "PRRES 2014 (Leading Author Name)" to clearly identify your paper. If there is more than one paper by the same lead authors, please use the first three words of the paper title to differentiate between the papers.

Thank you for your cooperation. Please visit or contact the registration desk if you require any assistance.